**NRASP Minutes**  **May 9, 2019**

**In Attendance:**

Chuck Ulrich, Dale Larson, Becky Herrold, Ashley Mund, Melissa Olheiser, Rodger Schmidt, Matt Weis, Kody Olson

Absent: Randy Niles, Andrea Jensen

Board meeting was called to order at 3:36 pm by Chuck Ulrich

**Approval of Minutes**

Ashley Mund made a motion to approve the minutes from the April 11, 2019 meeting which were previously approved via email. Seconded by Matt Weis. Motion carried.

**Treasurer Report**

Financial reports for February and March were email and April was reviewed. Dale Larson made a motion to accept the financial statements as presented with the $4.72 error noted. Seconded by Melissa Olheiser. Motion carried. Kody in process of updating Secretary of State paperwork.

**Membership Report**

2 new members – Fox Underground

1 new member – John Welch – CHS Sunflower

Becky Herrold made a motion to accept the 3 new members. Seconded by Kody Olson. Motion carried.

Kody ran a list of outstanding invoices for membership and guest fees which amounts to $5,000. Dale will make calls for outstanding membership dues and Ashley will keep a list of outstanding invoices at registration table.

**Presenter Evaluation**

ND DOT Vision Zero Communities – very good/excellent presentation; well organized and practical. Temperature in room cool – consider moving registration table from thermostat.

Suggestions for future meetings: failing family units affecting the workplace; making shop safety meetings more engaging, road construction update; mental health and safety

**Future programming:**

May – ND WSI – Slip/Trip/Fall program incentive – Ashley Mund

June –ABC sponsored speaker

July – ASSP sponsored speaker

**Community Outreach/Scholarship Committee**

Received one scholarship application – to be reviewed at next committee meeting. Scholarship flyer shared – to be posted on website and emailed to membership.

**Annual Conference Committee Update**

Next committee meeting scheduled later in month. Continuing to secure speakers. Would like to consider allowing committee members to attend the conference at no cost. Currently have extra mugs from last year giveaway. Committee will look at clothing options. Considering going with clothing specific for conference committee members.

**Golf Outing Committee**

Committee meeting rescheduled. Outing scheduled on 7/23/1 at Village Green. Committee discussing giveaways (divot tools and ball markers) and hole sponsorships ($100, $250 & $500). Considered sending survey to determine whether or not to serve lunch.

**Communications Committee**

Shared pamphlet from Prohibitas Promotion with clothing options to review. Becky to email to Board to rank top 3 selections. Reviewed monthly email blast promoting upcoming golf event, scholarship opportunities, conference dates and communications updates.

Committee working on getting quotes/samples for banners to use at conference and other events and generic name tags. Website gradually being updated with Documents/Resources tab containing organization By-laws and Board meeting minutes and a Partnership tab.

**New Business**

**Question/Discussion Board**

Discussed during Communications committee update. Attempted message board in past with unsuccessful results. Regarding supplying resources to members for questions on safety certifications, it was recommended to direct members to ASSP website.

**Board Member Name Tags**

Not completed. Added to Communications Committee To-Do list.

**Strategic Planning**

Matt has the Flipstorm program available that can be used for strategic planning. Schedule longer Board meeting next month.

Monthly Meeting Annoucements:

1. Scholarship opportunity – see flyer
2. Golf outing – July 23 @ Village Green
3. Conference dates – Dec 3 & 4 at Delta
4. Ashley has a list of past due membership and guest fees

Next Board meeting will be
June 13, 2019 from 3:30 – 6:30 pm at Spitfire Grill – 1660 13th Ave E., Fargo, ND

Rodger Schmidt made a motion to adjourn, Melissa Olheiser seconded. Meeting adjourned at 5:00 pm

Respectfully submitted by Becky Herrold, NRASP Board Secretary